

Insert your Company Letterhead

< (ADD DATE XX/XX/2024) >

< (ADD REFERENCE)>

First Peoples Home Ownership Program
Homes Victoria
50 Lonsdale Street,
Melbourne Victoria 3000
GPO Box 4057,
Melbourne Victoria 3001

To: First Peoples Home Ownership Program Team
By email: firstpeopleshomeownership@homes.vic.gov.au

RE: Name of Applicant/s (Applicant/s)
Property Address: [Property address] (Property)

CONFIRMATION OF PAYMENT RECORDING OF TRUST ACCOUNT MONIES

We confirm settlement of the above mentioned Property purchase on behalf of (Insert Applicant/s Name) was effected on (Add Date of Settlement).

Home Buyer Booster	[\$Add sum]
Land Transfer (stamp) Duty Helper	[\$Add sum]
Deposit Contribution	[\$Add sum]
TOTAL:	[\$Add sum]

We acknowledge receipt that the total sum of \$00000 has been received and held in our Trust Account, and further confirm that Trust monies have been released towards the purpose of finalising the Property purchase under instruction from the Applicant/s.

Please do not hesitate to contact me by telephone [Phone Number] or by return email at [Email address] if you require further information.

Kind Regards,

<Insert Signature>

<Insert Name>

<Insert Title>

OFFICIAL